

Partner Participant Change Email Template

Subject: Partner Participant Change – (Customer Name)

Body: Customer's First Name:

Customer's Last Name:

Customer's CIN:

Program Name:

Program Start Date:

Program End Date:

Reason customer stopped participating (customer received certificate for program, not participating, etc.):

Is the customer going to continue working with partner? Yes or No

If Yes:

New Program Name:

Start Date:

Activity Hours:

Anticipated End Date: